# mamboschools ™

mamboSchools™
Web Application Manual

teacherPlace: Adding Twitter
Part 4 of 4

This web application manual will educate and introduce teachers to the teacherPlace component within your mamboSchools™ site. The teacherPlace Component allows your teaching staff to create a profile, web page(s), and blog within your mamboSchools™ web site. It also allows teachers to create quizzes, generate discussions, and display their micro-blog posts via their Twitter™ account.

This manual is the fourth of four and demonstrates how a teacher adds their Twitter™ tweets to teacherPlace

mamboschools
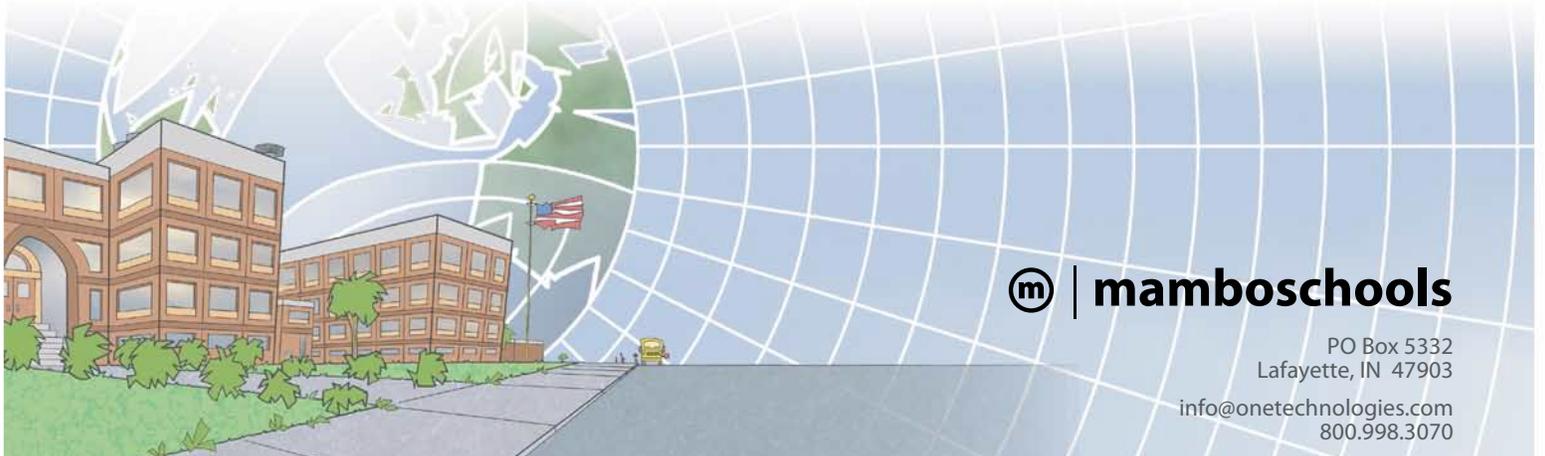
teacherPlace™ Directory

Search Teacher Directory

| Search by Last Name | Search | **1.** | **2.** | Search By Position ▼ |

Last Name Starts With: A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All

3.

Teacher Directory

Sort By: Name ▼

Mrs. Adler	3rd Grade	889-0040 x.525	✉ 📖
Mrs. Bogoyevac	1st Grade	889-0040 x.504	✉ 📖
Mrs. Carlson	1st Grade	889-0040 x.521	✉ 📖
Mrs. Champion	4th Grade	889-0040 x.519	✉ 📖
Mrs. Denove	Kindergarten	889-0040 x.503	✉ 📖
⊞ Mrs. Fleishman	5th Grade	889-0040 x.515	✉ 📖
⊞ Mrs. Forman	Kindergarten	889-0040 x.502	✉ 📖
Mrs. Hall	Special Education	889-0040 x.613	✉ 📘
Ms. Harvey	Special Education	889-0040 x.512	✉ 📖
Mrs. Howard	Counselor	888-0040 x.236	✉ 📖
⊞ Mrs. Irvin	Health Clerk	889-0040 x.223	✉ 📖
Mrs. MacNish	4th Grade	889-0040 x.518	✉ 📖
Mrs. May/Ms. Finigan	1st Grade	889-0040 x.520	✉ 📖
⊞ Mrs. McKagan	Library Clerk	889-0040 x237	✉ 📖
⊟ M__ __cozzi	Computer Specialist	889-0040 x.5_3 ↗	✉ 📖

7.

❝ I am so proud to be the Technology Specialist here at YB! GO BRUINS! ❞

8.

⊞ Mrs. Milgrim/Mrs. Sher	2nd Grade	889-0040 624/524	📖
Mrs. Perrin	Kindergarten	889-0040 x.501	✉ 📖
Mrs. Sarno			
⊞ Mrs. Stagg			
Dr. Barbara Starr			

5.

533 ↗ ✉ 📖

6. **9.**

Mrs. Wal__			
Mrs. Waters			

<< S__ Pre__
4.

The teacherPlace Directory

When the public user accesses your school web page link, the following directory appears. The public may search for teachers in several ways:

1. Last Name Search
2. Search by position (optional)
3. Alpha Search
4. Manual Pagination (lower portion)

To locate quick information about a faculty or staff member, the public may: Review their name, position (optional), school (optional), or phone number.

5. To author an email, the public may click at the eMail icon. Users fill out the form and submit.

6. To visit a favorite or personal external website click the open site icon.

7 To access more teacher information, click the teacher name link or the plus icon.

8. Review the "About Me" information.

There are two ways to access teacher-Place pages:

9. Click the open book icon or roll-over this icon and select the web page from the popup box (not shown in the diagram).

NOTE: If the book icon is closed, web pages are unavailable.

teacherPlace™ Overview
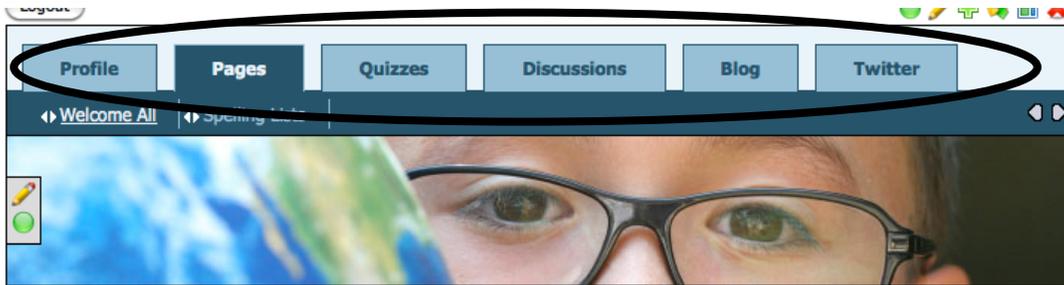
teacherPlace allows your staff to create their own profile, class web pages, and blog. In addition, they can build online quizzes/discussions, and connect to Twitter™ to provide this feed to parents and the public.

- **New Online Quiz and DiscussionTools.** Teacher users now create and generate quizzes and discussions to add to their web pages.

  1. Profile - Includes an events calendar, school alert area, and gallery.

  2. Pages - Continue to create class web pages with new "My Media" folder and easy-to-integrate images, audio, and video tools.

  3/4. Build quizzes and generate discussions to attach to your web pages.

  5. Blog - Create blog with RSS feed, archival posts, tags, and comments.

  6. Twitter - Display your Twitter™ feed to your parents and public.

- **My Media Manager.** Full access to your pdf, image, audio and video files to place within your agenda items.
- **Unlimited Page Photos.** No more 3 photo limit. Endless photostrip.
- **Agenda Item Tools.** Publish/ Unpublish, move, and expand/collapse items.

teacherPlace Twitter™ Display

Logout

| Profile | Pages | Quizzes | Discussions | Blog | **Twitter** |

- **Edit Twitter Settings** **2.**

My Tweets **3.**

mamboschools Tip of the hat to Shawn for pushing me to try Screencast-O-Matic! http://bit.ly/bmZeK0 **79 days ago** from **Facebook**

— Tweets **1.**

mamboschools Blog comments in teacherPlace is currently in beta. Comments can be activated on a post by post basis! **226 days ago** from **Twitter for iPhone**

mamboschools Demonstrating Twitter to another client school. Is this a trend? **235 days ago** from **Twitter for iPhone**

mamboschools Working with district on moving all announcements to Twitter. Very cool conversation! Exciting prospect for this community. **261 days ago** from **Twitter for iPhone**

mamboschools The team will release two new templates this Friday. The new templates feature multi-column menus and optional Twitter Feed area. **266 days ago** from **web**

mamboschools Day two at HECC. A crowd favorite was one of three new template looks. See it at http://demo5.mamboschools.com **289 days ago** from **Twitter for iPhone**

mamboschools We visited with many current clients today. Our team appreciates the suggestions, comments, and positive references to other districts. **290 days ago** from **Twitter for iPhone**

mamboschools Opening at the HECC Conference today! Great crowd. http://twitpic.com/p8p1p **290 days ago** from **Twitter for iPhone**

mamboschools More HECC Excitement ... The team has the blog comments ready. Nice added feature - each blog post can have comments active or not. **292 days ago** from **TweetDeck**

In this manual, you will learn how to register your own Twitter™ account and post your "tweets" to your teacherPlace site.

The teacherPlace Twitter Display allows you to display your Twitter ™ tweets.

Twitter is a real-time information network that lets you share information with your school community through mini-blog posts called "Tweets."

mamboSchools is not affiliated with Twitter™. mamboSchools provides tweet listings as another method for communicating with your school community.

Parts of your Twitter page:

1. **Tweet Display Area. A chronological listing of micro-blog posts. Each tweet may have up to 140 characters. Tweets are typically informational and answers the default Twitter™ question: "What's Happening?"**

   You use the Twitter™ web site or a Twitter™ client to author the tweet.

2. **Edit Twitter Settings. Allows you to enter/change your Twitter account name so your tweets will be displayed.**

3. **Tweet Display Title. This title currently can not be changed.**

Twitter™ Setup
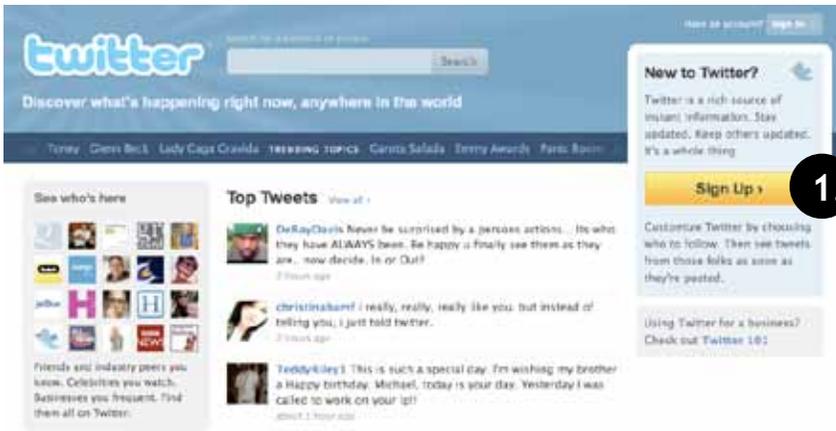
Figure 1

Figure 2

Figure 3

In order to begin posting your tweets on your teacherPlace site, you must create an account on the Twitter web site located at:

http://www.twitter.com

NOTE: You may skip the steps below if you already have a twitter account.

1. Click the "Sign Up" button. (See Figure 1)
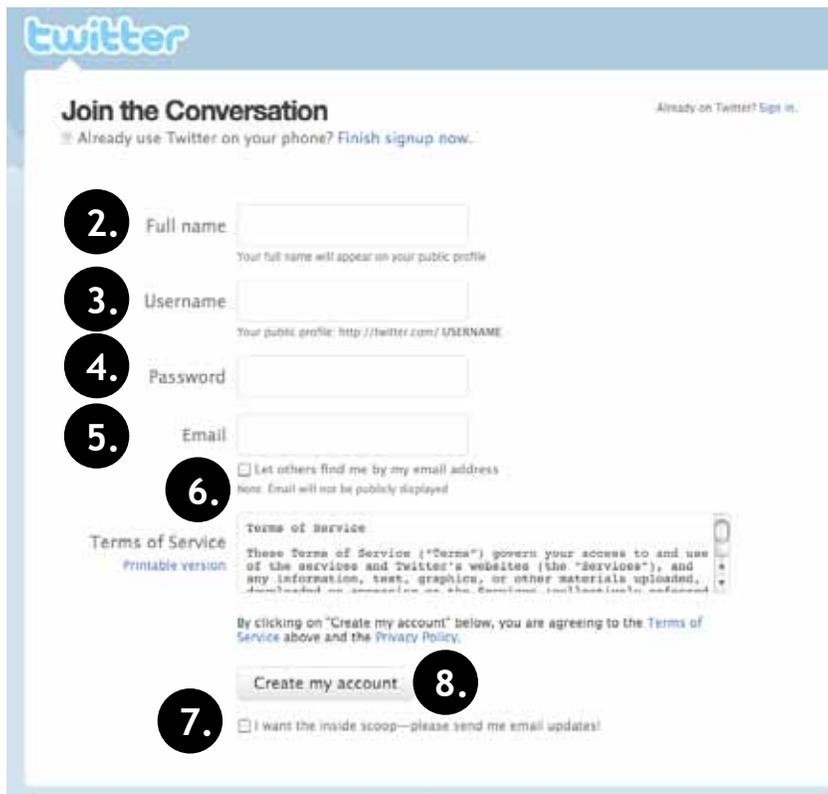
Figure 2:
2. Enter your full name.
3. Enter your chosen username. (ie. mr_johnsons_classroom)
4. Enter your chosen password.
5. Enter your eMail Address.

6. Optional: Uncheck search by eMail address.
7. Optional: Uncheck eMail Updates.

8. Click "Create My Account"

Figure 3:

9. Enter your first tweet. You are required to keep your tweet under 140 characters.
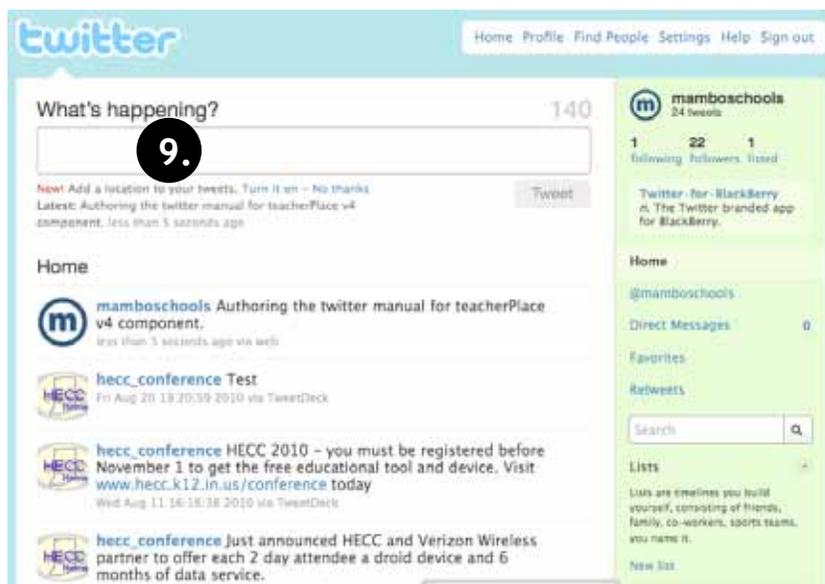
Other ways to post tweets. There are many Twitter™ client software. Two of the most popular are:

Tweetdeck: http://www.tweet-deck.com
Tweetie: http://www.atebits.com

There are also many Twitter clients apps available for your smartphone.

Setting Twitter on teacherPlace

Log Into teacherPlace
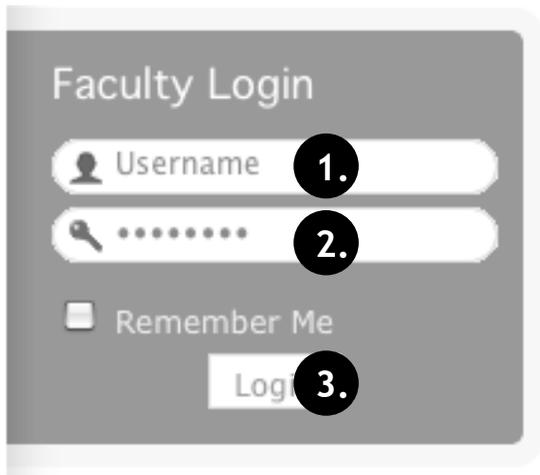
1. Locate your web site login link or area.

2. Type in your assigned "Username"

3. Type in your assigned "Password"

4. Click the "Login" button. A welcome message will appear.

NOTE: If you are unable to locate the web site login area, contact your site administrator or call mamboSchools support at 800-998-3070.

## Locate the teacherPlace Directory and User Menu
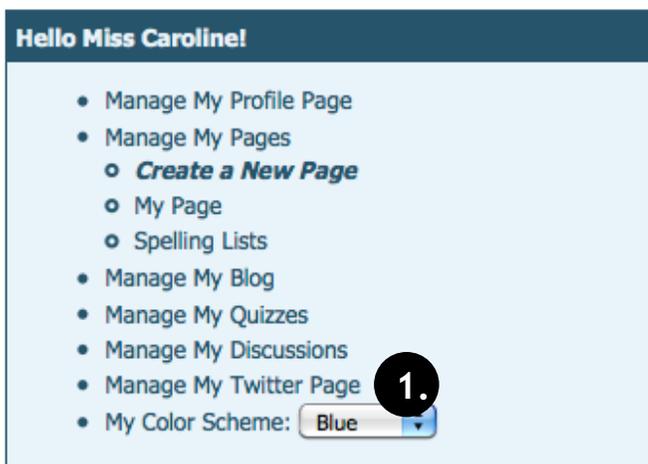
Locate your teacherPlace directory. At many sites, this directory page is listed within the main menu under the Classrooms or Academics link and is titled "Class Web Pages"

1. At the top of the directory you will see the user menu. Click at "Manage My Twitter Page". Your default Twitter Display Area will appear.

NOTE: If you are unable to locate the teacherPlace directory, contact your site administrator or call mamboSchools support at 800-998-3070.

Step 1: Adding Your Twitter Username
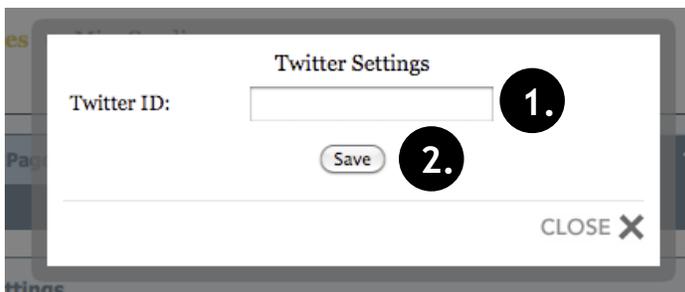
Locate and click the "Edit Twitter Settings" link. (See page 5 - #2)

1. Type in your Twitter username.
2. Click the "Save" button.

After a brief pause, your tweet(s) from the Twitter™ site will be listed within your Twitter display area on teacherPlace.

Note: To add tweets, you must visit twitter.com or use a Twitter desktop or smartphone client.